

**List of documents required for the K. C. Mahindra Scholarship for
Post Graduate Studies Abroad along with the way the files need to be named**

1. A Letter of Recommendation (LoR) from any one referee (mentioned in the references section) can be shared in the following manner:
 - a. The LoR can be submitted along with the application. It should be on the letterhead of the institute or company. Example of file name:- John_Smith_LOR
 - OR
 - b. An email can be sent through the portal requesting your referee to upload the letter using the link provided on the email
2. A Copy of Admission letters
Example of file name:- John_Smith_Admitt letter_Stanford
Please note that if you are yet to receive an admission letter, you may upload a word document stating that you have applied for admission but yet to receive the admission letter/email.
3. A Statement of Purpose (SoP) including an overview of your academic and professional background, past experiences, current pursuits and reflection of your aspirations.
**Word limit: 500-600 words*
Example of file name John_Smith_Statement
4. A copy of GRE/GMAT Score (if applicable)
Example of file name John_Smith_GRE
5. A copy of IELTS/TOEFL Score (if applicable)
Example of file name John_Smith_IELTS
6. Evidence of course and degree certificates along with Mark-sheets.
Example of file name John_Smith_Marksheets
7. Rank certificate, if applicable
Example of file name. John_Smith_RankCertificate
8. A copy of 10th & 12th mark sheet & School Leaving Certificate
Example of file name John_Smith_SchoolMarksheets
9. Evidence of age (Passport copy / Aadhar Card)
Example of file name John_Smith_Age
10. Your latest C.V
Example of file name John_Smith_CV