

**List of documents required for the K. C. Mahindra Scholarship for**  
**Post Graduate Studies Abroad along with the way the files need to be**  
**named**

1. A signed testimonial (letter of recommendation) from any one referee (mentioned in the references section) can be shared in the following manner:
  - a. The LOR can be submitted along with the application. The letter (LoR) should be on the letterhead of the institute or company. Example of file name :- John\_Smith\_LOR  
OR
  - b. An email can be sent through the portal requesting your referee to upload the letter using the link provided on the email
  
2. A Copy of Admission letters  
Example of file name John\_Smith\_Admit letter\_Stanford  
*Please note that if you are yet to receive an admission letter, you may upload a word doc stating that you have applied for admission but yet to receive the admission letter/email.*
  
3. A short statement as to the general aptitude and interest, the type of vocation the candidate would like to pursue and his/her ambitions and aspirations in life.  
Example of file name John\_Smith\_Statement
  
4. A copy of GRE/GMAT Score (if applicable)  
Example of file name John\_Smith\_GRE
  
5. A copy of IELTS/TOEFL Score (if applicable)  
Example of file name John\_Smith\_IELTS
  
6. Evidence of course and degree certificates along with Mark-sheets.  
Example of file name John\_Smith\_Marksheets
  
7. Rank certificate, if applicable  
Example of file name. John\_Smith\_RankCertificate
  
8. A copy of 10th & 12th mark sheet & School Leaving Certificate  
Example of file name John\_Smith\_SchoolMarksheets
  
9. Evidence of age (Passport copy / Aadhar Card)  
Example of file name John\_Smith\_Age
  
10. Your latest C.V  
Example of file name John\_Smith\_CV